



Financial Counsellors Association Queensland  
secretary@fcaq.com.au  
ABN: 15 695 450 735

PO Box 946 Bungalow 4870

## 2020 FCAQ APPLICATION FOR RENEWAL OF AFFILIATE MEMBERSHIP

To assist the processing of this application for membership please note the following:

1. This form is for individuals, or organisations, seeking new Affiliate Membership, or renewing Affiliate Membership of FCAQ.
2. The completed membership application form should be emailed to [fcaqmembership@gmail.com](mailto:fcaqmembership@gmail.com) with the following in the subject title "<surname or organisation name> affiliate membership". Forms sent other than by email will not be accepted.
3. Affiliate Membership would be appropriate for a broad range of individuals and organisations such as: organisations employing FCAQ members, Financial Literacy Educators, Financial Capability Workers, NILS and Emergency Relief providers providing financial literacy education, student/volunteers offering free services, retired Financial Counsellors, Financial Counsellors between employment positions, training providers, Financial Counselling Associations and related sector stakeholders.
4. When applying for Affiliate Membership for the first time, a letter must be attached to this application demonstrating:
  - (a). demonstrated fundamental link between the applicant and FCAQ and its members; and
  - (b). that their membership would be of benefit to FCAQ and its members.

If the applicant is an individual employed by, or volunteering in, a Queensland non-profit community service organisation that provides financial counselling, capability and resilience services, please also confirm that those services are free of charge.

### 5. Assessment Process:

If you are approved for membership, you will receive:

- A notice in writing of membership acceptance, and
- A tax invoice for the full calendar year fee, which is payable within 14 days of notification.

If you are not approved, you will be advised in writing that:

- Your membership application has been declined, together with the reason; or
- Your membership application has been declined pending receipt of further information and the resubmission of the completed application form.

6. When your membership application is approved by the FCAQ Management Committee you will be notified regarding payment of your membership fee which is currently \$55 per calendar year. Please note if you are upgrading your membership to Associate or Accredited levels during the membership



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calendar year and you have paid your Affiliate membership fee, you will need to pay another \$55 totalling \$110. All memberships are due for renewal on 1st January each year.

7. New membership commences when your payment is received and receipted by FCAQ.

► Please note: no fees are to be paid to FCAQ until you have been advised that all membership requirements have been met and a tax invoice has been provided.

For the 2020 Membership year, I am applying for membership as a:

New Affiliate

Renewing Affiliate

For all individual applicants:

Name	
Date of Birth	
Mailing address for FCAQ business Post Code	
Email address for FCAQ business	
Phone number for FCAQ business	

For individual applicants who are working in the fields of Financial Counselling, Financial Literacy Educators, Financial Capability Workers, NILS and Emergency Relief providers providing financial literacy education, students/volunteers:

Organisation/Employer name:	
Organisation/Employer phone:	
Organisation /Employer address	
Agency Manager's name and email address:	
Organisation Type: For profit / not for profit / Government	
Your current position title	
Date commenced in this role	



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For organisational applicants:

Name of contact person	
Name of Organisation	
Mailing address for FCAQ business	
Email address for FCAQ business	
Phone number for FCAQ business	
Organisation type	<input type="checkbox"/> For Profit <input type="checkbox"/> Not for Profit <input type="checkbox"/> Government
Are you a related sector Stakeholder?	
Are you an employer of FCAQ members?	
Are you a Financial Counselling Service / Organisation?	

### For all new Affiliate Membership applicants

Have you attached a letter with this application including the information set out in Paragraph 4 of the guidance notes above?

Yes       No - please contact the membership secretary as you may not meet membership requirements

Are these services free of charge?  Yes    No