

# NOMINATIONS for EXECUTIVE POSITIONS ON THE FCAQ MANAGEMENT COMMITTEE

## PRESIDENT

I hereby nominate .....  
for the position of President.  
Nominee's Agreement Signature .....

## VICE PRESIDENT

I hereby nominate .....  
for the position of Vice President.  
Nominee's Agreement Signature .....

## SECRETARY

I hereby nominate .....  
for the position of Secretary.  
Nominee's Agreement Signature: .....

## TREASURER

I hereby nominate .....  
for the position of Treasurer.  
Nominee's Agreement Signature: .....

## MEMBERSHIP SECRETARY

I hereby nominate .....  
for the position of Membership Secretary.  
Nominee's Agreement Signature: .....

## COMMITTEE MEMBERS

I hereby nominate .....  
.....  
.....

for Committee Member Position(s) .....

Nominee's Agreement Signature: .....

Nominee's Agreement Signature: .....

Nominee's Agreement Signature: .....

**NAME OF NOMINATOR:** .....

**SIGNATURE OF NOMINATOR:** .....

**DATE OF NOMINATION:** .....

*Please complete and return to the [fcaqsecretary1@gmail.com](mailto:fcaqsecretary1@gmail.com), or  
Secretary, FCAQ, Po Box 946 Bungalow 4870*

*By the 21<sup>st</sup> February 2020. Nominations will be posted on [www.fcaq.com.au](http://www.fcaq.com.au) after this date.*

## MEMBERSHIP OF MANAGEMENT COMMITTEE (As Per Rules of Association)

### 9.1 Eligibility of Members

A Member of the Management Committee must:

- (a) be an Accredited Member or an Associate Member of the Association; and
- (b) is eligible to be elected under section 61A of the Act.

### 9.2 Appointment or election of the Management Committee

(a) The Management Committee will consist of:

- (i) a President;
- (ii) a Vice President;
- (iii) a Secretary;
- (iv) a Treasurer;
- (v) a Membership Secretary;
- (vi) a maximum of 3 Associate Members; and
- (vii) any other members of the Management Committee elected at the Annual General Meeting.

(b) At the Association's Annual General Meeting, the members of the Management Committee due for re-election must retire from office, but are eligible, on nomination, for re-election.

(c) A maximum of 50% of the management committee cannot be (either by way of employment or membership) from any one organisation.

(d) A minimum of 2 members of the Management Committee must be employed and/or reside outside of South East Queensland.

### 9.3 Functions of the Management Committee

(a) Subject to these rules or a resolution of the Members at an Annual General Meeting, the Management Committee has the control of the administration of the affairs, property and funds of the Association.

(b) The Management Committee may exercise the power of an individual and may:

- (i) borrow, raise or secure the payment of amounts in a way the Members decide;
- (ii) secure the amounts mentioned in rule 9.3(a) or the payment or performance of any debt, liability, contract, guarantee or other engagement incurred or to be entered into by the Association in any way, including by the issue of debentures (perpetual or otherwise) charged upon the whole or part of the Association's property, both present and future;
- (iii) purchase, redeem or pay off any securities issued;
- (iv) borrow amounts from Members and pay interest on the amounts borrowed;
- (v) mortgage or charge the whole or part of its property;
- (vi) issue debentures and other securities, whether outright or as security for any debt, liability or obligation of the Association;
- (vii) provide and pay off any securities issued; and
- (viii) invest in a way the Members may from time to time decide.

(c) For sub rule 9.3(b)(iv), the rate of interest must not be more than the current rate being charged for overdrawn accounts on money lent (regardless of the term of the loan) by:

- (i) the financial institution for the Association; or
- (ii) if there is more than one (1) financial institution for the Association – the financial institution nominated by the Management Committee.

### 9.4 Election of the Management Committee

A Management Committee Member may only be elected as follows:

(a) Any two (2) Members (**Proposers**) may nominate another Member (**Candidate**) to serve on the Management Committee.

(b) The nomination must be:

- (i) in writing;
- (ii) signed by the Candidate and the Proposers; and
- (iii) given to the Secretary at least 14 days before the Annual General Meeting at which the election is to be held.

(c) At least seven (7) days prior to the Annual General Meeting, the Management Committee must send to each Member a list of the Candidates' names in alphabetical order, with the names of the Proposers.

(d) Each Member present and eligible to vote at the Annual General Meeting may vote for one (1) Candidate for each vacant position on the Management Committee.

(e) If, at the start of the meeting, there are not enough Candidates nominated, nominations may be taken from Members at the Annual General Meeting.

(f) The Management Committee must ensure that, before a Candidate is elected to the Management Committee, the Candidate is advised:

- (i) whether or not the Association has public liability insurance; and
- (ii) the amount of the insurance.

### 9.5 Term of Appointment

Each Office Bearer of the Management Committee is elected to that office for a maximum term of three (3) consecutive years.